

Reading is assigned so you will have some degree of familiarity with the concepts and terminology discussed in the lecture. You should be reading the pages I assign from the textbook and the notes I post on the web site for this section. It is to your advantage to review the web notes posted for the other two sections as well.

Homework is assigned for you to reinforce through practice what you hear in the day's lecture. You are encouraged to work *collaboratively* on homework. It is due at the beginning of the next class meeting. To provide immediate feedback I try to post a solution on the same day it is due and I will return your submission as soon as possible. Late homework is thus not accepted.

Lab assignments are intended to put theory (lecture) into practice, to give you hands-on programming experience. You are encouraged to work *collaboratively* on lab assignments. They are generally due to be completed in one or two days, after which a solution is posted for you to review. Late lab assignments are thus not accepted.

Programming projects are assigned to assess how well you *individually* retain and understand the material. As stated in the CS Department Programming Project Policy which each of you read and on which each of you were quizzed, you are on your honor to complete these with *no collaboration whatsoever*. Because they require more effort than homework or lab assignments you are given one week to complete them. Late submissions are accepted but incur a penalty: one day = -10, two days = -28, three days = -82.

Quizzes are given to identify common weaknesses and misunderstandings and serve as a means to motivate your continued attention to the course.

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Full credit is not possible if you do not submit everything I ask for (for example, emailing source code but not handing in a hardcopy listing does not constitute a complete submission. Handing in a hardcopy listing without screen snapshots also does not constitute a complete submission). CS and IT are very detail-oriented: pay attention to detail with what and how you submit.

Get help early. But be prepared to ask specific questions: don't expect that I will give a lecture and follow it with an individual one-on-one repeat of what I just said. Moreover: don't ask for EI if you sleep in class.

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Summary:

- You will do better on the quizzes if you do the reading and do the homework.
- You will fall behind if you put off doing lab or project assignments.
- Turn in everything that is asked for.
- Get help early but be prepared. You can ask any CS Department faculty member for EI.